



Portfolio Evaluation Instructions

THE MCU PORTFOLIO EVALUATION PROCESS (PEP)

The MCU Portfolio Evaluation Process grants equivalent MCU credit for college-level learning you have achieved through various types of courses and life experience. When you submit a portfolio application, the burden of proof is yours to show that you have received equivalent college-level learning and can provide all relevant documentation possible and necessary. Credits obtained through the Portfolio Evaluation Process must be paid for at the current rate of tuition with the exception of College Transfer Credits. Credits are awarded only after they are paid for.

The following are the types of credit granted via the Portfolio Evaluation Process with examples of experiences and education you might want to submit for evaluation:

TYPES OF CREDITS GRANTED

College Transfer Credits: These credits are transferred directly to MCU from another MEAC or USDOE accredited school. There is **no cost (\$0.00)** for College Transfer Credits. You may receive credit for courses taken from non-accredited schools, but they are evaluated and treated as Life Experience Credits (see below). College Transfer Credits are reviewed for equivalent course content. If we determine that you have covered substantially the same material as an MCU course, we will waive that course and grant you credit for it. To receive transfer credit for a course, you must have received at least a "C" grade in that course.

College Transfer Credits may be accepted outside of the PEP process. If you are applying to a MCU program, college credits will be automatically evaluated and transferred if you submit official transcripts with your Initial Application.

To receive College Transfer Credits you must submit the following:

1. An Official Transcript from the institution
2. Course Descriptions (a detailed syllabus is preferred) may be required in order to determine equivalency.

Life Experience Credits: CPMs, CNMs, (ACNM) CMs, and State and Provincial credentialed midwives are eligible for automatic Life Experience Credits. Documentation of current credentials are required for credits to be awarded. Students may include additional life experience items to be reviewed in addition to their credential.

Students who do not have the above credentials must supply sufficient documentation to establish equivalent college-level learning to be awarded Life Experience credits. Tuition for Life Experience credits are \$115 per credit. The following are ways that students can receive Life Experience Credits.

1) Automatic Credits Awarded to CPMs, (ACNM) CMs and CNMs

Clinical Credits

CPMs, (ACNM) CMs and CNMs will receive an automatic 17.5 clinical credits. To complete MCU's minimum 52 birth experience and 21.5 credit hour requirements for the ASM degree the applicant must document an additional

- 12 births,
- 2 of which must be primary; and
- 10 out-of-hospital primary births.

Four additional credits must be obtained to meet the requirements of the CTM certificate and BSM degree (see General Clinical Experience below).

Documentation **must not include** clinical experience used for your credential requirements. You must submit the records of clinical experience used for your credential along with the records of new clinical experience you are submitting to the MCU PEP.

Academic Credits

CPMs, (ACNM) CMs and CNMs will receive an automatic 19 academic credits. The following courses will be waived:

- BIOL 202 Anatomy & Physiology of Obstetrics, 2 cr.
- HIST 184 History of Midwifery, 1 cr.
- HLTH 131 Health Skills Lab, .5 cr.
- MDWF 142 Apprentice Training, .5 cr.
- HLTH 336 Diagnostic Tests, 2 cr.
- MDWF 242 Labor & Birth, 2 cr.
- MDWF 243 Labor & Birth lab, 1 cr.
- MDWF 246 Postpartum Care, 2 cr.
- MDWF 247 Postpartum Care Lab, 1 cr.
- MDWF 342 Prenatal Care, 2 cr.
- MDWF 343 Prenatal Care Lab, 1 cr.
- MDWF 346 Suturing I, 1 cr.
- MDWF 447 Well Woman Care, 2 cr.
- MDWF 448 Well Woman Care Lab, 1 cr.

If you have one of the above credentials and feel you have additional experience sufficient for credit you should document that experience as General Clinical Experience, Relevant Non-accredited College Courses, Non-college Courses and/or Other Types of Relevant Life Experience (see below).

2) Automatic Credit Awarded to State or Provincial Credentialed Midwives Clinical Credits

The following graph shows the number of credits awarded to state or provincial credentialed midwives, and if applicable, what you must do to meet MCU minimum clinical requirements. The ASM degree requires a total of 21.5 clinical credit with the minimum experiences listed in *General Clinical Experience* below. The BSM degree and CTM certificate require an additional 4 clinical credits. To meet these additional requirements see *General Clinical Experience* below.

Documentation **must not include** clinical experience used for your credential requirements. You must submit the records of clinical experience used for your credential along with the records of new clinical experience you are submitting to the MCU PEP.

State	Credit Awarded and Additional Documentation Needed
Alaska	25 credits automatically awarded. Must complete an additional .5 clinical credits for BSM/CTM requirement.
Arizona	21 credits automatically awarded. 2 additional births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4.5 clinical credits for BSM/CTM requirement.
Arkansas	25 credits automatically awarded. Must document 2 additional primary births to meet min. clinical requirements. Must complete an additional .5 clinical credits for BSM/CTM requirement.
California	18 Credits automatically awarded. 12 additional births, 2 of which must be primary births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4 clinical credits for BSM/CTM requirement.
Colorado	25 credits automatically awarded. Must complete an additional .5 clinical credits for BSM/CTM requirement. Must complete an additional .5 clinical credits for BSM/CTM requirement.
Delaware	Unknown at this time. Contact MCU Office.
Florida	21.5 credits automatically awarded. Must document 2 additional primary births to meet min. clinical requirements. Must complete an additional 4 clinical credits for BSM/CTM requirement.
Louisiana	18.5 credits automatically awarded. Must document 12 additional births, 2 of which must be primary to complete the clinical requirements of ASM degree (21.5 clinical credits). Must complete an additional .5 clinical credits for BSM/CTM requirement. Must complete an additional 4 clinical credits for BSM/CTM requirement.
Minnesota	Unknown at this time. Contact MCU Office
Montana	25.5 clinical credits automatically awarded. Completes all clinical requirements for ASM, BSM and CTM.
New Hampshire	23.5 clinical credits automatically awarded. Must complete an additional 2 clinical credits for BSM/CTM requirement.
New Jersey	17.5 credits automatically awarded. 12 additional births, 2 of which must be primary births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4 clinical credits for BSM/CTM requirement.
New Mexico	25.5 clinical credits automatically awarded. Completes all clinical requirements for ASM, BSM and CTM.
Oregon	21.5 credits automatically awarded. Must document 2 additional primary births to meet min. clinical requirements. Must complete an additional 4 clinical credits for BSM/CTM.

S. Carolina	17.5 credits automatically awarded. 12 additional births, 2 of which must be primary births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4 clinical credits for BSM/CTM requirement.
Tennessee	17.5 credits automatically awarded. 12 additional births, 2 of which must be primary births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4 clinical credits for BSM/CTM requirement.
Texas	17.5 credits automatically awarded. 12 additional births, 2 of which must be primary births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4 clinical credits for BSM/CTM requirement.
Vermont	17.5 credits automatically awarded. 12 additional births, 2 of which must be primary births are required to complete the clinical requirements for the ASM degree (21.5 clinical credits). Must complete an additional 4 clinical credits for BSM/CTM requirement.
Washington	21 credits automatically awarded. Must document 2 additional primary births to meet min. clinical requirements. In addition, you must complete 4 more clinical credits for BSM/CTM requirement.

Academic Credits

State or Provincial credentialed midwives will receive an automatic 19 academic credits. The following courses will be waived:

BIOL 202 Anatomy & Physiology of Obstetrics, 2 cr.
 HIST 184 History of Midwifery, 1 cr.
 HLTH 131 Health Skills Lab, .5 cr.
 MDWF 142 Apprentice Training, .5 cr.
 HLTH 336 Diagnostic Tests, 2 cr.
 MDWF 242 Labor & Birth, 2 cr.
 MDWF 243 Labor & Birth lab, 1 cr.
 MDWF 246 Postpartum Care, 2 cr.
 MDWF 247 Postpartum Care Lab, 1 cr.
 MDWF 342 Prenatal Care, 2 cr.
 MDWF 343 Prenatal Care Lab, 1 cr.
 MDWF 346 Suturing I, 1 cr.
 MDWF 447 Well Woman Care, 2 cr.
 MDWF 448 Well Woman Care Lab, 1 cr.

If you are a state or provincial credentialed midwife and feel that you have additional experience sufficient for credit, you should document that experience as General Clinical Experience, Relevant Non-accredited College Courses, Non-college Courses and/or Other Types of Relevant Life Experience (see below).

3) Experienced Midwives

The Experienced Midwife has extensive training and experience but does not have one of the above credentials. Midwives and physicians that have been trained in a country other than the United States of America will also be considered Experienced Midwives. The Experienced Midwife must be able to document that she has been in primary practice for a minimum of five years.

To receive clinical credit, the Experienced Midwife must document attendance as primary midwife at a minimum of 75 births within the last 10 years (at least 10 births must be within the last two years), including the following:

1. 20 or more out-of-hospital births;
2. Three births with women for whom you have provided primary care during at least four prenatal visits, birth, newborn exam and one postpartum exam;
3. 300 prenatal visits (among 50 different women);
4. 50 newborn exams;
5. 75 postpartum visits.
6. Charts or written documentation of all 75 births must be available. The Midwives College of Utah will request 10 or more charts at random. Charts requested by MCU must be submitted with all client identifying information removed.

Experienced Midwives that are able to satisfactorily document the above requirements will receive 21.5 clinical credits. An additional 4 clinical credits must be obtained to meet the clinical credit requirement for the BSM/CTM (see General Clinical Experience below).

4) General Clinical Experience

For those with clinical experience, but none of the credentials listed above, you may receive General Clinical Experience credits. Using the clinical experience documentation forms enclosed, submit a record of the experiences, and the name and number of a person we can call with questions. Clinical credits are granted based on a conversion for each type of experience. The scale is:

Prenatal Exam = 1 clinical hour

Labor & Birth = 10 clinical hours

Newborn Exam = 0.5 clinical hour

Postpartum Exam = 1 clinical hour

Well-Woman Assessment = 1 clinical hour

All other types of clinical experience 1 hour of work = 1 clinical hour.

It takes 30 clinical hours to get 1 clinical credit. So, for example, since Prenatal Exams are worth 1 clinical hour each, it takes 30 of them to get 1 clinical credit for Prenatal Exams. Since births are worth 10 clinical hours, it takes 3 of them to get 1 clinical credit.

Documentation for General Clinical Experience must prove the experience was done under "direct supervision" by a preceptor that meets one of the following requirements:

1. Be a nationally certified midwife (CPM, (ACNM) CM, CNM); or
2. Be legally recognized in a jurisdiction, province or state as a practitioner who provides women's health or maternity care; or
3. Be a midwife who has been a primary attendant without supervision for at least 50 out-of-hospital births and a minimum of three years.

MCU requires the following minimum experiences to obtain the required 21.5 clinical credits for the ASM degree. Four (4) additional clinical credits are required for the BSM/CTM:

- 75 prenatal exams including 20 initials
- 52 births including 22 as primary
- 10 of the 22 primary births must be out-of-hospital
- 3 of the 22 primary births must be continuity of care for which the student has provided primary care during at least four prenatal visits, the birth, one newborn exam, and one postpartum exam
- 20 Newborn exams
- 40 postpartum exams

5) **Documentation of Relevant Non-accredited College Courses or Non-college Courses,** workshops, conferences, and the like. You must include any certificates of completion, a description of content, total course time, credentials of your instructor, and a name and phone number of someone we may contact with questions.

6) Documentation of Other Types of Relevant Life Experience.

Submit as much documentation of the experience as possible, which may include a description written by you, as well as names and phone numbers of others we may contact with questions regarding the experience. Examples could be books authored, courses taught and/or developed, etc.

CHALLENGE CREDITS: If we are not able to determine from the documentation you submit whether you have sufficient knowledge in an area to grant you credit, we may require you to take a challenge examination for the course in question. There are no challenge exams (or challenge credits) available for the clinical area of study (CLNC 371-481).

DEGREE/CERTIFICATE REQUIREMENTS

Credits granted through the Portfolio Evaluation Process will either be granted to waive specific MCU courses, or if they do not match an MCU course, will be granted as elective credits. To be granted an MCU certificate or degree, you must have completed at least 20 credits through MCU in addition to completing your clinical requirements. You must also show that you have fulfilled any other requirements for the degree (for example, CPR certification, Neonatal Resuscitation certification, membership in a local or national midwifery organization, etc.). Please refer to our website www.midwifery.edu or our current catalog for degree and certificate requirements.

Portfolio Evaluation Fees

The fees to have a portfolio evaluated for MCU credit are as follows:

- Evaluation of CPM and/or Licensed, Certified, Registered, Documented, Permit Credential **Only**: \$65.00
- Evaluation of 1-6 credits: \$25.00
- Evaluation of 7-12 credits: \$45.00
- Evaluation of 13-22 credits: \$65.00
- Evaluation of 23 and above credits: \$100

The Portfolio Evaluation Application fee (listed above) is non-refundable, and covers the cost we incur in evaluating your materials. If you are only having your Midwifery Credential evaluated you will only pay the \$65.00 fee. If you are applying for additional credits above what your credential is automatically awarded pay the fee according to the number of additional credits you are applying for.

Credit Cost

In addition to the fee for evaluating your portfolio, you must pay for the credits you receive. Fees for the various types of credit that may be granted via PEP are:

College Transfer Credits:	No fee
PEP/Clinical Credit:	\$115 per credit

Challenge Exam Fee

Challenge Exam: \$25 per exam

Failed challenge exams may be retaken once within 3 months of the original exam for free. If the challenge exam is passed you must pay for the credit.

Instructions for Completing the Portfolio Evaluation Application

Fill in the identifying information at the top of the application. If you are also applying for admission to an MCU program, please make sure the information you put here matches the information on the Initial Application.

Evaluation Fees

Estimate the number of credits you are seeking to PEP. If you are awarded more or less credit than you applied for you will be charged or credited the evaluation fee accordingly.

"B" "C" or "A" Columns

These columns indicate which items are required for the Bachelor, Certificate, and Associate programs respectively. If you are applying for a Bachelor's degree, all items with an X in the "B" column are required. The CTM requirements have an X in the "C" column, and the Associate's degree requirements have an X in the "A" column. If you submit information for items that are not required for the program you are applying for, you may be granted elective credit which is required for the Bachelor degree.

MCU Requirement & Description

This column lists the requirements you must prove you have met. Courses are divided in to Year (Level) 1, Year (Level) 2, Year (Level) 3, Year (Level) 4, Clinical Requirements, Elective Courses, and Other Graduation Requirements. We have given Portfolio Evaluation Application, 2007

you the description of each course so you can evaluate for yourself whether you think you have fulfilled it, and so you will know what documentation to submit to show us you have fulfilled it. You must show that you have learned substantially the same material to meet the requirement.

Credits

These are the required credits for the course listed. If we feel you have met the requirements for the item, this is the number we will use to calculate tuition cost for Life Experience Credits, and the number of credits that will appear on your transcript. It is possible to get more credit as Elective Credit on some items, but generally the number listed in this column is the maximum that will be awarded.

List of college courses, non-college courses, and life experience

In this column you should briefly LIST the courses, seminars, workshops, or life experiences you feel meet the requirement. Next to each item you list, refer us to a **LABELED supporting document** where you show us how that item meets the requirement. Examples of supporting documents would be course outlines, detailed descriptions of life experience, certificates of completion, etc. You must be thorough as the burden of proof is on you to show that you have met the requirement. If we can't tell that you have, we will assume you have not. If you need help coming up with supporting documentation, call the Registrar or Academic Dean for assistance.

Name & Phone # of someone MCU can contact to verify

For each item listed, give us the name and phone number of someone besides yourself whom we can call to ask questions regarding content, nature of experience, and generally verify the learning or experience you are claiming. Ideally, this would be preceptors, supervisors, or instructors, but may be fellow students or other knowledgeable persons.

Clinical Area

For these courses you must show you have completed the required number of experiences. In addition to your own record, fill out and submit the MCU clinical experience record forms that accompany this application, as instructed next to each clinical course item.

Other Life Experience or Education to be Considered for Elective Credit

If you need elective credit use these rows to list college courses or life experience you think qualify. Be sure to refer to **LABELED supporting documents**. If you are applying to the ASM or CTM programs, no elective credits are required. The Bachelor's degree requires 32.5 elective credits.

Veracity Affirmation

Don't forget to sign the veracity affirmation at the end of the application. Your PEP application cannot be processed if this document is not signed.

If you have any questions about this application, please contact the MCU Registrar at (801) 764-9068, (888) 489-1234 or office@midwifery.edu

Submitting This Application

Submit the following:

- * The completed application
- * Signed Veracity Affirmation
- * Photocopies of all supporting documents, **labeled** as referred from the application
- * The appropriate Portfolio Evaluation Fee (listed at the beginning of this application)

Submit to:

Midwives College of Utah, Registrar
1174 E 2700 S., Suite 8
Salt Lake City, UT · 84106-2671

You will be contacted when your application has been received. **Please allow up to 6 weeks for processing.**

Notice of Non-discriminatory Policy as to Students

The Utah College of Midwifery admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.



Portfolio Evaluation Application

IMPORTANT! Before completing this application, please thoroughly read the accompanying information & instructions.

Name: _____ Address: _____
 E-mail Address: _____
 Date of birth: _____ Phone: (____) _____

I have sent an Initial Application to MCU Yes No My Initial Application to MCU accompanies this document Yes No

Evaluation Fees: (check one)

- Evaluation of CPM and/or Licensed, Certified, Registered, Documented, Permit Credential Only: \$65.00
- Evaluation of 1-6 credits: \$25
- Evaluation of 7-12 credits: \$45
- Evaluation of 13-22 credits: \$65
- Evaluation of 23 and above credits: \$100

Other Fees:

- College Transfer Credits: \$0 (free)
- PEP/Clinical Credits: \$115 per credit
- Challenge Exam: \$25 each

My PEP application includes the following types of experience: (check all that apply)

- College Transfer Credits CPM, (ACNM) CM, CNM Credential State or Provincial Credentialed Midwife Experienced Midwife General Clinical Experience
- Relevant Non-accredited College Courses or Non-College Courses Other Types of Relevant Life Experience

The following table is divided into the following sections:

Credential Evaluation Use this section to document your credential as a CPM, (ACNM) CM, CNM, or State or Provincial Credentialed Midwife.

Year (Level) 1-4 These courses are the required courses for the MCU ASM, BSM degrees and the CTM certificate. Please take note that the table identifies which degree or certificate requires the course. Document any experience you feel is equivalent to these courses.

General Clinical Experience Use this section If you need to document additional clinical experience to meet MCU requirements; are an Experienced Midwife; or are an entry level student with some previous clinical experience.

Other Life Experience to be Considered for Elective Credit Use this section if you have relevant experience that may not apply to one of our outlined courses.

Other Degree/Certificate Requirements This section outlines other requirements for MCU degrees and certificate. You may included proof of having met these requirements in your PEP application. Credit is not typically granted for these requirements.

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify		
B	C	A	CT	LE	CH	EL						
Credential Evaluation (Use this section if you have one of the credentials below)												
X	X	X					CPM, (ACNM) CM, CNM Credential	See pg. 1	Date Awarded:	Date Expires:	Credential #:	Credential must be current (include a photocopy)
							State or Provincial Credential	See pg. 2	Date Awarded:	Date Expires:	Credential #:	Credential must be current (include a photocopy)
Year (Level) One												
X	X	X					ENGL 111: Technical Writing I Covers basic grammar skills, research tools, basic technical writing, curriculum vita, and client handouts.	3				
X	X	X					BIOL 100: Anatomy for Health Professionals Covers identification and basic functions of various body systems: skin, skeletal, muscular, nervous, endocrine, circulatory, respiratory, digestive, urinary, and reproductive. Also how pregnancy affects body systems.	3				
X	X	X					BOTNY 150: Herbology for Midwives Covers the identification of types of plant parts and terminology for the action of herbs. Students learn identification, properties, parts used, and common family names of herbs. Students learn to forage herbs and make their own herbal combinations. Students also start their own midwife's herb garden.	2				

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X	X					HLTH 130: Holistic Health Covers the mucusless diet including sprouts, wheatgrass, green drinks, and super foods, single herbs, herbal combinations, vitamins, minerals, cleanses, fevers, hydrotherapy, enemas, health helps for prospective parents, pregnant women, babies and children.	3		
X	X	X					HLTH 234: Medical Terminology Covers basic word structure, terms pertaining to the body as a whole, suffixes, prefixes, and terminology associated with the following body systems: digestive, urinary, female reproductive, male reproductive, nervous, cardiovascular, respiratory, blood, lymphatic and immune.	2		
X	X	X					HLTH 131: Health Skills Lab Covers taking of temperature, pulse, respiration rate, blood pressure, assessing skin, use of stethoscope, newborn vital signs, Apgar assessment, aseptic technique, sterilization of instruments, universal health precautions, adult & infant CPR, basic treatment of shock, oxygen setup and administration, use of otoscope.	.5		
X	X	X					MDWF 144b: Midwife's Assistant Orientation The basics of being an apprentice are covered in this training. NARM requirements are outlined.	3		

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X	X					HIST 184: History of Midwifery History of midwifery and of midwives who have made a contribution to the profession.	1		
X	X	X					COMM 114: Communication Skills for Midwives Techniques of effective communication for health care professionals.	1		
Year (Level) Two										
X	X	X					BIOL 202: Anatomy & Physiology of Obstetrics Covers pelvic bones, joints, ligaments, and classifications, musculature of pelvic floor and perineum, fetal skull, fetopelvic relationships, reproductive organs, the reproductive cycle, natural child spacing, fertilization and early development, fetal circulation, jaundice and the female urinary tract.	2		
X	X	X					MATH 212: Math for Midwives A basic college math course fulfills the requirement for this course.	3		

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X	X					PHYT 224: Massage Covers muscle tension release, infant massage, and mother massage, including basic Swedish technique. Includes how to help specific problems during pregnancy and how to prepare for a faster delivery.	2		
X	X	X					MDWF 246: Postpartum Care Physiology, psychology, management, and complications of the puerperium. The newborn physical exam. Estimation of gestational age by maturity rating, basic breastfeeding.	2		
X	X	X					MDWF 247: Postpartum Care Lab Parts IV: The Postpartum Period and V: The Newborn Period from Practical Skills Guide for Midwifery (Cascade Health Care Products, 800-443-9942)	1		
X	X	X					MDWF 242: Labor & Birth Physiology and management of first, second and third stages of labor. Normal mechanism of labor for occiput anterior, transverse, and posterior positions, and face. Also mechanism of brow, military, breech, transverse, and malpresentations.	2		

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X	X					MDWF 243: Labor & Birth Lab Part III: Labor & Delivery from Practical Skills Guide for Midwifery.	1		
X	X	X					MDWF 342: Prenatal Care Covers preparing for pregnancy, psychological & physiological changes of pregnancy, prenatal care, maternal exam including vulva, vagina, cervix, perineum & anus, breast exam, abdominal evaluation, disorders and diseases of pregnancy, abnormalities of early pregnancy, common complaints.	2		
X	X	X					MDWF 343: Prenatal Care Lab Part II: The Prenatal Period, from Practical Skills guide for Midwifery.	1		
X	X	X					COMM 214: Midwifery Support Skills Counseling skills for helping clients with grieving and sexual abuse issues.	2		

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
Year (Level) Three										
X	X	X					MDWF 344: Complications Covers complications during labor & delivery and also some complications during the prenatal and postpartum period. Hemorrhage, retained placenta, placenta accreta, abnormal uterine action, induction of labor, preterm labor, prolonged labor, dystocia and many other problems.	2		
X	X	X					MDWF 346: Suturing I Covers basic suturing technique and equipment, assessing genital damage, administration of local and topical anesthetic, first & second degree repair.	1		
X	X	X					MDF 445: Obstetrical Pharmacology Introduction to drugs used in pregnancy and childbirth and their proper dosage and administration, side effects.	1		
X	X	X					MDWF 447: Well Woman Care Feminine health & hygiene, pelvic exam, pelvic health, sexual health, contraception, natural family planning , pap smears, domestic violence.	2		

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X	X					MDWF 448: Well Woman Care Lab Hands-on skills for Well Woman Care.	1		
X	X	X					BUS 413: Midwifery Services Issues concerning professional midwifery practice including business strategies, marketing, ethics, taking apprentices, teaching classes, statistics, birth certificates, informed consent, fees, billing, insurance collection, types of services, medical back-up, transport, and laws affecting midwifery.	3		
X	X	X					HLTH 336: Diagnostic Tests Covers basic blood and urine tests appropriate for childbearing women, special problems in pregnancy, Pap smears, maternal metabolic disorders, disease conditions in pregnancy, fetal diagnosis and postpartum testing. Includes testing for hemoglobin, blood glucose, and urine.	2		
X	X	X					MDWF 341: Breastfeeding Historical and cultural background of breastfeeding, anatomy and physiology of breastfeeding, composition of breast milk and infant nutritional needs, breastfeeding techniques, advanced training in solving breastfeeding problems.	2		

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B	C	A	CT	LE	CH	EL				
X	X	X					HLTH 336 : Diagnostic Tests—Phlebotomy Lab Includes selection of tubes for blood tests common in pregnancy, contents of variously colored tubes, vacutainer equipment and drawing techniques, including selection of veins. Multi-tube drawing, aseptic technique and labeling. Must have hands-on experience.	.5		
Year (Level) Four										
X	X						PHYT 120: Reflexology History of reflexology, why & how it works, basic techniques, relaxing techniques, reflex points on the feet and other parts of the body, working different body systems, reflex point for specific disorders, applied lymphology, and pain and body work during labor.	1		
X	X						PHYT 140: Aromatherapy Basics of aromatherapy including use in the childbearing years.	1		
X	X						PHYT 234: Therapeutic Touch Basics of Therapeutic Touch.	1		

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X						2			
X	X						3			
X	X						3			
X	X						2			

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X						2			
X	X						2			
X	X						1			
X	X						1			

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X						.5			
X	X						3			

Clinical Experience

								Based on the type and number of clinical experiences submitted.	Use the various forms included in this application to document your clinical experience. You will receive credit based on the formula on page 2 of this application.	Use documentation forms. There must be a contact name and number for each experience.
X	X	X					1		Include documentation of prenatal visits totaling 75 visits (worth 1 clinical hour each), including at least 20 initial prenatal visits. For prenatal visits beyond the 75 clinical hours, you will be granted elective credit or they may be applied to CLNC 481: Clinical Service (see below). In addition to your own documentation of experiences, fill out the "Initial Prenatal Exam Record" and "Prenatal Exam Record" included with this application for each visit you intend to use for evaluation.	Use documentation forms. There must be a contact name and number for each experience

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				
X	X	X					17.5	<p>Include documentation of attendance at a minimum of 52 births, 22 of which must be primary births (refer to NARM definition) worth 10 clinical hours each. 10 of the 22 primaries must be in homes or other out-of-hospital settings, and a minimum of 3 of the 22 primary births must be with women for whom the student has provided primary care during at least four prenatal visits, the birth, one newborn exam, and one postpartum exam.</p> <p>Include documentation of a minimum 20 Newborn Exams (10 clinical hours) For births and newborn exams beyond the 52 and 20 required, you will be granted elective credit or they may be applied to CLNC 481: Clinical Service (see below).</p> <p>In addition to your own documentation of experiences, fill out the "Active Participant Birth Record", "Primary Birth Record", "Continuity of Care Record", and the "Newborn Exam Record" included in this application.</p>	Use documentation forms. There must be a contact name and number for each experience	
X	X	X					1	<p>Include documentation of at least 40 postpartum visits (worth .5 clinical hours each). Any visits beyond 40 will be granted elective credit or they may be applied to CLNC 481: Clinical Service (see below). In addition to your own documentation of experiences, fill out the "Postpartum Exam Record" included with this application for each visit you intend to use for evaluation.</p>	Use documentation forms. There must be a contact name and number for each experience	
							.5	<p>Include documentation of well-woman visits totaling at least 15 clinical hours (each well-woman visit is worth 1 clinical hour). For visits beyond 15, you will be granted elective credit or they may be applied to CLNC 481: Clinical Service (see below). In addition to your own documentation of experiences, fill out the "Well Woman Care" page included with this application for each visit you intend to use for evaluation.</p>	Use documentation forms. There must be a contact name and number for each experience	

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B	C	A	CT	LE	CH	EL				
							CLNC 481: Clinical Service	3.5	Include documentation of any other clinical experience totaling at least 105 clinical hours (clinical experience listed above converts to clinical hours as described in that section, other clinical experience converts to clinical hours at the rate of 1 hour of clinical experience = 1 clinical hour) in order to receive the 3.5 credits. You may submit documentation of experiences totaling less than 105 clinical hours, but credits awarded will be reduced accordingly. For more than 105 clinical hours you will be granted elective credit.	Use documentation forms. There must be a contact name and number for each experience
Elective Courses										
X	X						SOSR 164: Childbirth Education Covers the information needed to teach childbirth preparation classes and requires the development of course outlines, handouts, and teaching materials. Basic teaching skills and adult learning theory are covered.	2		
X	X						BIOL 405: Microbiology Lab Understand the basic structure and shapes of microbes; know basic biotechnical and laboratory techniques currently used to diagnose infection; understand the balance of the body and how it affects infection; know the normal vaginal flora and how to avoid measures which may allow these flora to cause infection; have a basic understanding of the body's immune response to microorganisms; know the basic endogenous infections affecting women and infants.	1	This course required for California Endorsement	

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B	C	A	CT	LE	CH	EL				
							BIOL 406 : Embryology & Neonatology Covers basic embryology, course of gestational development, fetal testing with its risks, benefits and alternatives, the psychological development of the unborn and its implications on maternity care. Also covers normal newborn, and variations, complications, and unusual situations in newborn care. Students learn how to help their clients understand the basic development of their babies, can give accurate information regarding screening tests, and can perform a <u>newborn exam with confidence.</u>	2	This course required for California Endorsement	
							SOSR 162: Doula Training Covers the information needed to be a professional labor coach.	2		
Other Life Experience or Education to be Considered for Elective Credit										

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B	C	A	CT	LE	CH	EL				

Required For:			Office Use Only Credit Type				MCU Requirement & Description	Credits	List of college courses, non-college courses, and life experience you believe is equivalent to this course or requirement. Identify and refer to supporting documents included with application.	Name & Phone # of someone MCU can contact to verify
B	C	A	CT	LE	CH	EL				

Other Degree/Certificate Requirements									
X	X	X						Completion of Parts I-V of the Practical Skills Guide for Midwifery by Weaver & Evans	(include a photocopy of the signed pages from the back of the book, including the notarized signatures)
X	X	X						CPM Credential	Credential must be current (include a photocopy)
X	X	X						Copy of Informed Consent	(include a photocopy)
X	X	X						Current CPR certification	(include a photocopy)
X	X	X						Neonatal Resuscitation Provider Certification	(include a photocopy)
X	X	X						Current Membership in a Local or National Midwifery Organization	(include a photocopy of membership card or other documentation)
X	X	X						Emergency Care Plan	(include a photocopy)
X	X	X						Practice Guidelines	(include a photocopy)

Veracity Affirmation:

I, _____, do hereby affirm that, to the best of my knowledge and belief, the information submitted in this application and the accompanying documentation is true and correct.

print your name

Signature

Date

Portfolio Evaluation Clinical Documentation Forms