Job Description

Job Title: House Mother
Supervisory Contact: Cheryl Furer, House Mother Coordinator
Hours: Up to 16 per pay period (About 8 hours/week)
Salary or Hourly Rate: $20/hour

The incumbent in this job is expected to assist the College in achieving its mission which is to build midwives of technical expertise, professional excellence, and personal greatness in a distance education platform. MCU’s method for building Midwives of Excellence® is to meld professional and leadership education.

Position Overview
Student success and satisfaction with distance education is largely based on the amount and quality of connection between the student, their peers, the school, and faculty. To better meet this need, MCU has developed a system of houses. A “House” is a community, within the school, of smaller groups of students that, as a cohort, can support each other and receive holistic support from a primary mentor known as a House Mother. The House Mother is a resource for policy and procedure questions. She will manage many aspects of a student’s clinical program, and she will provide group and individual coaching to support student progress and the school’s mission of building midwives of personal greatness. The House Mother role ultimately provides “continuity of care” for the students’ educational experience at MCU.

A candidate does not have to live in Salt Lake City, Utah. All required work can be done on-line.

Minimum Requirements
Knowledge or direct experience as a birth professional/on-call lifestyle
Knowledge or direct experience in a college or university setting as either a student or administrator

Knowledge, Skills, Abilities and Characteristics
An ideal candidate will:
- Be an exemplar of MCU Culture and Mission
- Understand the rigors of midwifery and clinical placement
- Be able to devote consistent time to mentoring and coaching students
- Be available for students via phone, text messaging, e-mail and other forms of communication
- Have an approachable and compassionate personality, combined with the ability to establish firm boundaries with students
- Have time management and life coaching experience
- Have a desire to improve one’s self in order to advocate and support others who will be self-actualized and resilient
- Have experience as a birth professional (midwife, doula, etc.)
- Have experience in teaching adult learners
- Be technologically savvy and familiar with internet tools
- Be familiar with and practice concepts from Vital Smarts (Crucial Conversations, Crucial Accountability, The Influencer) and The Arbinger Institute (Leadership & Self Deception, The Anatomy of Peace, Bonds that Make us Free)
**Duties and Responsibilities**

- Exemplify MCU’s guiding principles and values
- Create a unique and bonding culture within the house
- Build a community within the house via online house gatherings and discussions
- Teach PROD 1000 New Student Orientation to new students each semester
- Help organize and build peer-led cohort groups
- Teach MCU’s guiding principles and support the mission of building midwives of personal greatness through periodic group/personal coaching and lectures
- Identify students who are at-risk for academic failure with regular student check-ins
- Meet with students who are at-risk for academic failure as a coach
- Be available to students during regular business hours via phone, text, or email for various coaching needs
- Advise students in determining educational and vocational goals, course selection, registration, program requirements
- Be available as a resource connector helping students find answers to MCU-related questions
- Supervise clinical practicum classes including semester clinical plans, weekly reports/reflections and portfolios
- Maintain and update communication logs
- Compile and narrate Summative Reports for each student

To apply for this position, please send .pdf formatted resume and cover letter to Cheryl.furer@midwifery.edu

You can learn more about Midwives College of Utah by exploring our website at www.midwifery.edu